

REGULATION OF THE DEAN

January 17, 2023

t.e.: 2022/2023 winter semester examination session and declaration of subject of choice for the 2022/2023 spring semester.

I. Winter on-line session lasts:

Examination session	Resist session
6.02 – 10.02	13.02 – 17.02

II. Spring semester 2022/2023 classes start on: **March 1 st.**

III. PRINCIPLES FOR DECLARING SUBJECT OF CHOICE

Declaration of a student's subjects of choice are requests which may be declined. The final decision on a student's classes in the new semester is made by the Dean.

- 1. Overdue/Outstanding (unpassed, failed) courses should be retaken in the nearest semester under the student's study mode provided the program affords such an opportunity (subject are on schedule). Course from winter semester may be retaken only in next winter semester.** The only exception is foreign language which can be retaken without this rule.
2. Classes retaken are in Polish called ITN – **Individual Form Mode** (to pass a course).
3. In order to be admitted to a non-regular exam (where first 2 regular exams were failed) student must retake the ITN lecture-related part of the subject failed.
- 4. The deadline for the submission of the declaration of classes of choice in the spring semester 2022/2023 is February 19, 2023.** If the application is submitted after the date, we do not guarantee that the class of choice may be attended in the spring semester. Decisions to take the ITN submitted after the deadline will involve an additional fee.
5. Students are kindly requested to carefully consider the subjects of they declare for retake. The principles for resignation from the declared ITN are laid down in the Regulation of the Rector, which stipulates that **where resignation is submitted within 3 weeks of the first day of a semester, the student must pay a resignation fee, and the grade obtained is not included in the records. After this date, the subject selected for retake is deemed as compulsory for the student in that semester, which entails the obligation to pay for it and to pass it.** Students who have failed to pass a subject and those who have failed to turn up for the final test will obtain the failing (2) grade in the official list.
6. If the student wants **to continue studying after the semester in the "ITN only" mode, the student must submit a declaration for enrollment for the next semester.** The promotion of such students is not "automatic". After submitting the declaration by the Student, the decision regarding the conditions of enrollment for the next semester is made by the Dean.

7. Students who do not receive promotion and do not apply for the continuation of the program (submitted by February 19, 2023) will be removed from the student register at the end of the 2022/2023 winter semester and will be unable to participate in classes in the spring term (Art.108(3) of the Act on Higher Education).

DZIEKAN
Wydziału Zarządzania Informacją
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