

Regulations on the award of scholarships financed from the funds of the National Centre for Research and Development for doctoral students of the Inter-University Interdisciplinary Doctoral Studies – Psychology & Computer Science (MISD – P&I) – ICT & Psychology in the Polish-Japanese Academy of Information Technology in cooperation with the University of Social Sciences and Humanities (SWPS)

Article 1

1. The scholarship is financed from the funds of the National Centre for Research and Development.
2. Doctoral students of the Inter-University Interdisciplinary Doctoral Studies – Psychology & Computer Science (ICT & Psychology) in the Polish-Japanese Academy of Information Technology in cooperation with the University of Social Sciences and Humanities (SWPS), pursuing full-time studies and initiating doctoral studies in the 2019-2020 academic year, may apply for the award of a scholarship financed from the funds of the National Centre for Research and Development.

Article 2

1. The amount of the scholarship shall be PLN 3,000 gross per month.
2. In each competition, the scholarship shall be granted for a period of 18 months from the date specified in the competition notice.

Article 3

1. A scholarship shall be awarded by way of a competition notified by the Project Manager.
2. The doctoral scholarship is awarded regardless of other scholarships and benefits received by the doctoral candidate.
3. The scholarship competition shall be organised twice in the course of the ICT & Psychology studies: in the first and in the fourth semester of studies.
4. The scholarship holders who were awarded the scholarship in the first competition can also participate in the second competition.

Article 4

1. The Rector of the Polish-Japanese Academy of Information Technology shall appoint a Scholarship and Traineeship Board.
2. The Scholarship and Traineeship Board shall be composed of:
 - 1) the Head of the Doctoral Studies of the Polish-Japanese Academy of Information Technology who acts as the head of the Board;
 - 2) the Substantive Coordinator from the University of Social Sciences and Humanities (SWPS);
 - 3) together with the Head of Studies and the Substantive Coordinator, a minimum of three mentors of doctoral students in the ICT & Psychology studies in the Polish-Japanese Academy of Information Technology and the University of Social Sciences and Humanities (SWPS).
3. The Scholarship and Traineeship Board shall take its decisions by a majority of votes with the quorum of at least 4 persons, including at least 2 persons from the University of Social Sciences and Humanities (SWPS) and 2 persons from the Polish-Japanese Academy of Information Technology.
4. The Scholarship and Traineeship Board may take decisions by circulation via electronic mail.

Article 5

Selection procedure

1. Step 1: Evaluation of the research proposal – max. 100 points, by 2 reviewers: one from each University (grade – a mean from the two grades given by reviewers). Criteria:
 - 1) definition of the research problem: up to 20 points
 - 2) literature review: up to 30 points
 - 3) justification for innovation and interdisciplinarity, including the definition of the impact of the research problem on the development of scientific disciplines: up to 30 points
 - 4) proposed methodology and research plan: up to 20 points
2. Step 2: The candidate shall receive the reviews and the questions from the reviewers to which he/she must respond in the course of the presentation. Evaluation of the presentation of candidates, max 50 points. Criteria:
 - 1) quality of the answers to the Board's questions: up to 30 points
 - 2) quality of the candidate's presentation: up to 20 points

Article 6

1. The doctoral student shall submit a research proposal for the award of a scholarship (*the specimen of which is attached as Appendix No. 1 hereto*) to the Head of the Doctoral Studies/Project Manager within the time limit specified in the competition notice.
2. The research proposal for the award of a scholarship shall include:
 - a) data of the doctoral student: name, surname, Personal ID number (PESEL) and, in its absence, the number of a document confirming identity, and the indication of the year of doctoral studies,
 - b) information referred to in Article 5(1).

Article 7

1. Research proposals for the award of scholarships submitted correctly and timely, in the first stage of the competition procedure shall be evaluated by 2 reviewers – one from each University (one reviewer from the Polish-Japanese Academy of Information Technology and one reviewer from the University of Social Sciences and Humanities (SWPS) – in accordance with Article 5(1).
2. In the second stage, the candidate shall receive the reviews and the questions from the reviewers to which he/she must respond in the course of the presentation – in accordance with Article 5(2).
3. The Scholarship and Traineeship Board shall communicate a ranking list of doctoral students to the Rector of the Polish-Japanese Academy of Information Technology, with an indication of doctoral students recommended for the award of a scholarship containing the data referred to in Article 5(2)(a), together with the score obtained by the doctoral student.
4. The recommendation of the Scholarship and Traineeship Board takes into account parity – 7 scholarship holders in psychology, and 3 scholarship holders in Computer Science.
5. The ranking lists shall include all doctoral students who have applied for a scholarship, regardless of the recommendation of the Scholarship and Traineeship Board.

6. The decision on the award of the scholarship shall be taken by the Rector of the Polish-Japanese Academy of Information Technology. The Rector's decision shall be final.

Article 8

1. In the event that a doctoral student is removed from the list of student of the Inter-University Interdisciplinary Doctoral Studies – Psychology & Computer Science (MISD – P&I) – ICT & Psychology, the payment of the scholarship shall be withheld on the first day of the month following the month in which the decision on the removal from the list becomes final.
2. The Head of the Doctoral Studies in the Polish-Japanese Academy of Information Technology shall withhold the payment of the scholarship, if a person receiving the scholarship:
 - 1) fails to carry out the research tasks within the project, or
 - 2) violated the principles of professional ethics or the rules laid down in the oath of a doctoral student.

Article 9

In the period in which the doctoral student receives the scholarship, he/she is obliged to perform research tasks arising from the financed project and to submit a report on the execution of research tasks to the Scholarship Board in a semi-annual mode (*the specimen of which is attached as Appendix No. 2 hereto*).

Appendices to the Regulations:

1. *Request for a scholarship financed from the funds of the National Centre for Research and Development for doctoral students of the Inter-University Interdisciplinary Doctoral Studies – Psychology & Computer Science (MISD – P&I) – ICT & Psychology in the Polish-Japanese Academy of Information Technology in cooperation with the University of Social Sciences and Humanities (SWPS).*
2. *Template of the Report on the execution of research tasks.*